

Specific Safety Procedures – Archery

AR1	Description:
AR1.1	On site archery session within Netherurd House Grounds
AR2	Learning Outcomes:
AR2.1	Development of Archery skills, Hand eye coordination, personal development, fun.
AR3	Instructor:
AR3.1	Must hold the Grand National Archery Society's "community Sports Leader Award" or other relevant qualification
AR3.2	Must provide clear explanation regarding management of the archery site
AR3.3	Must provide a clear briefing with regard to the correct use of equipment
AR3.4	Must hold a valid first-aid certificate and have an understanding of "Inside Out" emergency procedures.
AR4	Site Knowledge:
AR4.1	Clear understanding of site including safe area and firing line.
AR5	Participant Requirements
AR5.1	All jewellery, rings and watches which could cause injury must be removed, and long hair tied back.
AR5.2	Clear explanation of the potential hazards associated with archery and the code of behaviour expected must be given and understood prior to the session commencing.
AR6	Equipment:
AR6.1	All equipment to be used must be inspected prior to activity commencing for any defects.
AR6.2	Target area must be clear of staff and participants prior to bows being loaded.
AR6.3	All participants must wear an arm brace whilst shooting
AR6.4	Damaged arrow must not be used
AR7	Ratios:
AR7.1	One Instructor to ten participants maximum. (1:10)
AR8	Weather:
AR8.1	Awareness of the implications of the weather. E.G: cold hands etc
AR8.2	Understand the signs and symptoms of exposure to heat or cold

Risk Assessment – Archery

Hazards Identify significant hazards which could cause harm:

1. Instructor.
2. Site selection.
3. Participants.
4. Equipment.
5. Ratio.
6. Weather.

How How might the hazard cause harm?

1. Insufficient knowledge of safety procedures.
2. Site selected unsuitable or a new hazard has been introduced.
3. Group behaviour and approach negative.
4. Equipment faulty, not checked properly or not worn / carried
5. Instructor cannot control situation.
6. Weather conditions inappropriate or deteriorate during session.

Risk Evaluate risks arising from each hazard (High, Medium, Low).

1. High.
2. Medium.
3. High.
4. Medium .
5. Medium.
6. Low.

Action Prescribed risk management strategies to remove hazard or reduce risk

1. Instructor trained and passes out for Archery. (L3,AR3)
2. Dangers pointed out. (L4, AR4)
3. Group Safety briefing. (L5, AR5)
4. Safety equipment worn correctly, site and equipment inspected. (L6, AR6)
5. Effective group management/ ratios. (L3.4, AR7)
6. Continually assess weather conditions and Participant condition. (L8, AR8)

Monitor How are risk management strategies monitored?

1. Instructor pass out system.
2. Course report.
3. Participant Evaluation forms.
4. Near-miss folder.
5. Incident book.
6. Weather forecast supplied.
- 7.

Review Review date of this assessment: